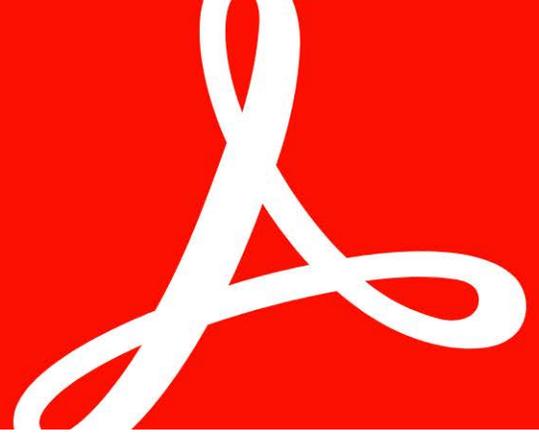


Adobe Acrobat Sign and Workday

Add the world's most-trusted e-signature solution to more than 400 Workday business processes.



Adobe Acrobat Sign, an Adobe Document Cloud solution, streamlines the signing process in Workday within any application—Human Capital Management (including Recruiting), Financial Management, Enterprise Planning, Student, and Professional Services Automation. With trusted e-signatures from Adobe integrated directly into the Workday Business Process Framework, your employees can accelerate business in processes such as NDAs, offer letters, onboarding, and training compliance. Easily collect legally binding e-signatures—from anywhere, on any device—to increase organizational efficiency and agility, reduce legal risk, and impress employees and contractors with a delightful digital experience. And because the integration is built and supported by Workday, you can be confident it will always be in sync with the latest Workday releases.

Easy to set up. Easy to use.

It's fast and easy to enable Adobe [e-signature](#) capabilities in Workday. Upon purchasing [Adobe Acrobat Sign](#), you will receive a license key so a Workday Administrator can activate, install, and configure the integration in just a few minutes. Add Adobe e-signatures to any process in the Workday Business Process Framework to streamline your existing processes even further.

Acrobat Sign is easy for your employees and candidates to use. Now all your HR documents can be signed with legally binding e-signatures anywhere, from any device.

Deliver all-digital signing experiences.

Impress new hires and employees alike with a more delightful and engaging digital experience for collecting signatures. Adobe's integration with Workday makes the signing process seamless while enhancing your employees' experience with your organization. By converting cumbersome, paper-based signature processes into a modern, enjoyable experience, you'll be able to meet the needs of a mobile, digital world and better compete for top talent.

Maximize productivity.

Add Acrobat Sign e-signature capabilities to any of 400 Workday business processes to streamline your signature workflows and make your team even more productive. Plus, only Acrobat Sign integrates directly with Workday's Distribute Documents and Tasks business process so you can send one agreement to multiple people for signing, all at once. This is a great feature when you need a lot of people in your organization to sign the same document, such as a remote worker agreement. Going 100% digital gives your team valuable time back to spend on high-impact work instead of time-wasting, repetitive tasks.

"It's amazing how well Acrobat Sign works with Workday on mobile devices — it's such a fast and easy experience and documents are returned in hours instead of weeks."

HILARY DORR, Staff HRIS Analyst, Illumina



Acrobat Sign can be used across the entire employee lifecycle.

			
Hire <ul style="list-style-type: none">• Consent for background check• Proprietary rights agreement• Relocation agreement• Offer letter• NDA	Onboard <ul style="list-style-type: none">• New hire form• Remote employee agreement• Direct deposit• Benefits enrollment	Manage <ul style="list-style-type: none">• Code of conduct• Training compliance• Employee handbook• Time-off request form• Policy acknowledgment• Leave of absence request• Promotion or bonus approval• Telecommuting agreement	Transition <ul style="list-style-type: none">• Exit form• Separation agreement• Internal offer letter

Reduce legal and compliance risks.

Human error is a risk in any organization. It can be too easy to accidentally send an outdated version of an NDA or add the incorrect salary. With Acrobat Sign, you can replace manual processes with a 100% digital solution, minimizing costly legal and business risks:

- Automatically add data from Workday into offer letters you send for e-signature—and even capture data from the signed agreement back into the candidate's Workday record.
- Create workflows that follow your specified business rules to help ensure the right information and the right documents are used every time.
- Reduce legal risk by maintaining a complete audit trail for every transaction.
- Rest assured that your documents are tamper-proof thanks to a digital seal that helps ensure contract integrity.

A trusted and secure platform

Acrobat Sign supports [electronic signatures](#), including [digital signatures](#), certified signatures, and cloud signatures. All signature types are [legally valid](#) and enforceable in nearly every industrialized country around the world. Acrobat Sign meets the most rigorous global regulations and standards including ISO 27001:2013, SOC 2 Type 2, PCI DSS V3.2.1, FDA 21 CFR Part 11, HIPAA-ready, GLBA-Ready, FERPA-Ready, and FedRAMP Tailored. And all Acrobat Sign data and documents are encrypted both in motion and at rest.

For the current list of Adobe certifications, standards, and regulations, visit www.adobe.com/go/security-and-compliance.

Work with the digital document leader.

Adobe invented PDF more than 25 years ago and is the global leader in secure digital documents—with Adobe Document Cloud, including Acrobat Sign and Adobe Acrobat powering employee and customer experiences for more than 75% of the Fortune 100. And [Adobe Document Cloud](#) delivers 100% paperless processes to keep business moving—even for remote workforces and global offices. The result is exceptional customer experiences, improved business efficiency, and unparalleled productivity.

About Workday

Workday is a leading provider of enterprise cloud applications for HR and finance. Workday delivers human capital management (HCM), financial management, and analytics applications designed for the world's largest companies, educational institutions, and government agencies. Hundreds of organizations, ranging from SMBs to large enterprises, including Morgan Stanley, Encore Capital, Symantec, Sony, and many more, have selected Workday.

“Adobe and Workday help me, help my people become more efficient every day.”

Acrobat Sign user, Hewlett Packard Enterprise

