**Max Mustermann**

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Company Name

Name of Hiring Manager

Street and Number  
City and Zip-Code

Country

Date

**Application as International Project Manager**

Dear Mr./Ms./Mrs. [Name of Hiring Manager],

I am writing to express my interest in the International Project Manager position, as listed on your website. With over nine years of experience in project management within the renewable energy sector, I am confident that I can make a valuable contribution to your team.

In my previous job I was responsible for overseeing multiple renewable energy projects across various international locations. During this time, I successfully reduced project completion times by 10 % while maintaining budget adherence and high-quality standards. My role required continuous monitoring of milestones using project management software, ensuring data quality, and preparing comprehensive reports for milestone meetings. This experience has given me a strong foundation in managing project schedules und initiating escalation processes if necessary.

What sets me apart is my ability to quickly understand and navigate complex project interrelations, ensuring that projects remain on track and aligned with strategic objectives. I am a highly organized and independent worker, capable of managing multiple priorities. My communication skills enable me to work effectively with colleagues from diverse cultural and professional backgrounds.

I am particularly drawn to this opportunity at [Company Name] because of your commitment to advancing renewable energy projects worldwide. I am excited about the prospect of applying my skills to support your mission and contribute to the continued success of your projects.

Thank you for considering my application. I am looking forward to the possibility of discussing how I can contribute to your team. Please feel free to contact me at [Phone Number] or [Email Address] to schedule an interview at your convenience.

Yours sincerely,

*Signature*\_\_ Place, Date

[Full name]

**Enclosure:** Curriculum Vitae